

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**A G E N D A**

January 23, 2024  
6:00 PM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton

The Port of Bremerton Board of Commissioners have resumed in-person meetings but are maintaining the option for the public to participate remotely as well. The public is invited to view and/or participate in the hybrid meeting by attending in person or through one of the following options:

- To stream online only (via BKAT feed, with no interaction possible):  
<https://bremerton.vod.castus.tv/vod/?live=ch1&nav=live>
- To join the online Zoom meeting: <https://us02web.zoom.us/j/3359030010>
- For audio only; dial 1.253.215.8782; Meeting ID: 335 903 0010

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**Call to Order**

**Pledge of Allegiance**

**Oath of Office**

**Approval of Agenda**

**Consent Items**

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting of January 9, 2024.
- B. Payment of checks #902125 through #902126 and #902127 through #902128 and #902129 through #902131 and #85578 through #85602 and #E01835 through #E01853 from the General Fund for \$366,138.03.

**Citizen Comments:** *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board ([gingerw@portofbremerton.org](mailto:gingerw@portofbremerton.org)).*

**Action Items**

**Staff Reports**

**Commission Reports / New Business**

1. Commissioner appointments for 2024-2025 representation of the Board on various organizations and committees.

**Executive Session** *(if necessary)*

**Adjournment**

*Regular business and other meetings that may be attended by members of the Board*

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>
<i>01/23</i>	<i>6:00 pm</i>	<i>*Commission Regular Business Meeting – Hybrid</i>
<i>01/25</i>	<i>10:00 am</i>	<i>Puget Sound Regional Council (PSRC) Executive Board</i>
<i>01/25</i>	<i>11:45 am</i>	<i>PSRC Executive Committee</i>
<i>01/29</i>	<i>6:30 pm</i>	<i>*Kitsap All Ports</i>
<i>02/01-02</i>		<i>*Washington Public Ports Association (WPPA) Port Day(s) in Olympia</i>
<i>02/06</i>	<i>12:30 pm</i>	<i>Kitsap Regional Coordinating Council (KRCC) Executive Board</i>
<i>02/07</i>	<i>1:00 pm</i>	<i>Central Puget Sound Economic Development District (CPSEDD) Executive Committee</i>
<i>02/13</i>	<i>10:00 am</i>	<i>*Commission Regular Business Meeting - Hybrid</i>

*Meetings are subject to change or cancellation*

*\*Denotes events in which two (2) or more Commissioners may attend*

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

January 9, 2024  
10:00 AM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton  
Remote Option via Zoom

**Commissioners and Staff Present**

Commissioners

Gary Anderson  
Cary Bozeman

Staff Members

Jim Rothlin  
Arne Bakker  
Jeremiah Wiley  
James Weaver  
James Goodman  
Ginger Waye  
Stephanie Frame  
Anne Montgomery, Atty

**Call to Order**

Commissioner Anderson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

**Election of Board Officers**

**It was moved by ANDERSON, seconded by BOZEMAN to:**

Elect Commissioner Anderson, President; Commissioner Bozeman, Vice-President; and Commissioner Strakeljahn, Secretary of the Port of Bremerton Board of Commissioners for a two-year period.

**MOTION CARRIES, 2-0**

**Approval of Agenda**

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Agenda as presented.

**MOTION CARRIES, 2-0**

## Consent Items

- A. Minutes of the regular business meeting of December 12, 2023.
- B. Payment of checks #902082 through #902085 and #902086 through #902087 and #902080 through #902081 and #85496 through #85505 and #E01791 through #E01799 and #902088 through #902099 and #85506 through #85535 and #E01800 through #E01802 and #902100 through #902103 and #902104 and #E01803 and #902106 through #902109 and #902110 and #902111 through #902114 and #85536 through #85559 and #E01804 through #E01819 from the General Fund for \$603,228.60. Void Ck #85183, #85422, #84740, #85319.  
  
Payment of checks #902115 through #902120 and #902121 and #85560 through #85577 and #E01820 through #E01834 and #902122 through #902124 from the General Fund for \$86,628.54. VOID Ck #85420.
- C. Resolution 2024-01 authorizing the CEO to sell and convey Port property of \$10,000 or less during calendar year 2024.
- D. Excuse Commissioner Axel Strakeljahn's absence due to personal out-of-state travel.

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 2-0**

**Citizen Comments - None**

## Action Items

- 1. Authorization to Bid for Airport Office Sewer Line Replacement Project  
*Presented by James Goodman, Director of Facilities & Property Development*

Following presentation;

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Authorize staff to proceed with the bid call for the Airport Office Building Sewer Line Replacement project per approved contracting guidance.

**MOTION CARRIES, 2-0**

## Bremerton Economic Development Corporation (BEDC) Meeting

President Anderson recessed the Public Meeting and called to order the Bremerton Economic Development Corporation Meeting at 10:10 a.m. Port CEO Jim Rothlin provided a briefing on the background and purpose of the BEDC.

- 1. **Approval of Minutes**

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Minutes of the January 10, 2023, Bremerton Economic Development Corporation meeting.

**MOTION CARRIES, 2-0**

## 2. Election of Officers

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Elect Gary Anderson as Chairman, Cary Bozeman as Vice Chairman, and Axel Strakeljahn as Secretary/Treasurer of the Bremerton Economic Development Corporation.

**MOTION CARRIES, 2-0**

With no further business to come before the Corporation, the BEDC meeting was adjourned, and the Public Meeting reconvened at 10:15 a.m.

### Staff Reports

*Jim Rothlin, Chief Executive Officer*

- The Port has received the official Federal Aviation Administration release of Airport Industrial Way which will allow the Port to eventually turn the road over to the City of Bremerton.
- The Port will be participating in the Seattle Boat Show which is being held February 2 -10.

### Commission Reports / New Business

*Commissioner Bozeman*

- Has been following the City of Bremerton's homeless issue with the Mayor and City Council having different ideas on how to address the problem. He discussed the subject and remarked that he feels it is more a regional issue than just one city and, eventually, will need some type of bond approved to finance any solution.
- Has also been following the Washington State ferry system troubles and discussed his thoughts that it is a leadership problem and is in total chaos and crisis which weighs most heavily on Kitsap County.

*Commissioner Anderson*

- Excited about 2024 with everything the Port has going on and looking forward to what is on tap for the future.

**Executive Session - None**

### Adjournment

There being no further business before the Board, the meeting was adjourned at 10:35 a.m.

Submitted,

Approved,

Jim Rothlin  
Chief Executive Officer  
January 18, 2024

Axel Strakeljahn  
Commission Secretary  
January 23, 2024

## Appointments for 2022-2023 Representation of the Port of Bremerton

*Per Board decision on January 12, 2021, Appointments will be on a 2-yr cycle to coincide with election of Board Officers*

The Board is represented on various organizations and committees related to Port activities.

Organization/Committee	Representative	Alternate
Kitsap Regional Coordinating Council (KRCC)		
Executive Board	Axel Strakeljahn	Gary Anderson
Transportation Policy Committee (TransPOL)	Axel Strakeljahn	Gary Anderson
Land Use Planning Policy Committee (PlanPOL)	Cary Bozeman	Gary Anderson
Puget Sound Regional Council (PSRC)		
Executive Board	Axel Strakeljahn	Cary Bozeman
Economic Development Board	Axel Strakeljahn	Cary Bozeman
Transportation Policy Board (Port Alternate)	Cary Bozeman	No PoB Alternate
Washington Public Ports Association (WPPA)		
Executive Board <sup>1</sup>	N/A	N/A
Trustee <sup>2</sup>	Axel Strakeljahn	Gary Anderson
Legislative Committee	All Commissioners	
Bremerton Chamber of Commerce	Cary Bozeman	Axel Strakeljahn
Bremerton Pilots Association (BPA)	Axel Strakeljahn	Gary Anderson
Kitsap All Ports Association	All Commissioners	
Kitsap Economic Development Alliance (KEDA)	Gary Anderson	Cary Bozeman
Navy League	Cary Bozeman	Gary Anderson
Peninsula Regional Transportation Planning Organization (PRTPO)	Gary Anderson	Cary Bozeman
Port Orchard Chamber of Commerce	Gary Anderson	Axel Strakeljahn
Seabeck Community Club	Axel Strakeljahn	Gary Anderson

<sup>1</sup> WPPA Executive Board members are elected at WPPA Annual Meeting

<sup>2</sup> WPPA Trustee is by Resolution 95-19 to be Commission President; alternate Commission Vice-President